

**BLABY DISTRICT COUNCIL
Forward Plan
FOR THE PERIOD: January to May 2026**

What is the Plan?

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, www.blaby.gov.uk.

What is a Key Decision?

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
- (ii) Has a significant impact because it either:
 - Affects individuals or organisations outside the District;
 - Affects individuals or organisations in more than one Ward; or
 - Will have a long term (more than 5 year) or permanent effect on the Council or District
- (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

Who makes Key Decisions?

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

Are only Key Decisions published on the Plan?

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

What does the List tell me?

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

Who are the members of the Cabinet Executive?

The members of the Cabinet Executive and their areas of responsibility are:

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|-------------------------|------------------------------------------------------|------------------------------------------------------------------------------------------|
| • Cllr. Ben Taylor | Leader of the Council & Cabinet Executive | cldr.ben.taylor@blaby.gov.uk |
| • Cllr. Cheryl Cashmore | Deputy Leader and Finance, People & Transformation | cldr.cheryl.cashmore@blaby.gov.uk |
| • Cllr. Nick Chapman | Health, Community and Economic Development | cldr.nick.chapman@blaby.gov.uk |
| • Cllr. Nigel Grundy | Neighbourhood Services & Assets | cldr.nigel.grundy@blaby.gov.uk |
| • Cllr. Les Phillimore | Housing, Community Safety and Environmental Services | cldr.les.phillimore@blaby.gov.uk |
| • Cllr. Mike Shirley | Planning and Strategic Growth | cldr..mike.shirley@blaby.gov.uk |

What is the role of Overview and Scrutiny?

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

Who do I contact, and how?

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

Request to view Background Papers

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

Submission of Additional Documents

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

Confidential and Exempt Information

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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February 2026

<p><u>Scrutiny Commission response to the Administrations 2026/27 Draft Budget Proposals</u></p> <p>That Cabinet Executive considers the comments and recommendations of Scrutiny Commission in respect of the draft 2026/27 budget proposals before making final recommendations to Council.</p>	None	Cabinet Executive	23 February 2026	No	13 February 2026 Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<p><u>Quarter 3 Budget Review 2025/26</u></p> <p>This report gives Members an overview of the financial performance against the budget for the third quarter of 2025/26</p>	None	Cabinet Executive	23 February 2026	Yes	13 February 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<p><u>Quarter 3 Treasury Management Update 2025/26</u></p> <p>That the latest position in respect of treasury activities, and the prudential indicators, are accepted.</p>	None	Cabinet Executive	23 February 2026	Yes	13 February 2026 Councillor Cheryl Cashmore Katie Hollis, Finance Group Manager	Public
<p><u>Blaby District Business Grant Scheme</u></p> <p>To seek Cabinet Executive approval to establish a one year pilot Blaby Business Grant Scheme for micro and small enterprises in the district, providing accessible small scale funding to support business growth and resilience, including productivity, digital improvements, premises improvements, decarbonisation and shop front enhancements.</p>	None	Cabinet Executive	23 February 2026	No	None Councillor Nick Chapman Luke Raddon- Jackson, Assets & Major Projects Group Manager	Public

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<p><u>Housing Enablement Team Contract Extension</u></p> <p>The Housing Enablement Team (HET) Business Case is being presented to Cabinet because approval is required for future governance arrangements and hosting continuation of the service beyond the current agreement period. As HET is a cross-authority, system-wide service supported through pooled budgets and partner contributions, any changes to its financial commitments or operating model are agreed externally with no financial implications for Blaby District Council.</p>	None	Cabinet Executive	23 February 2026	Yes	13 February 2026 Councillor Les Phillimore Shanice Senghor, Housing Enablement Service Manager	Public
<p><u>Lightbulb Partnership Extension</u></p> <p>To enable effective delivery of Lightbulb service across Leicestershire and Blaby district council to continue to host the service across the next 24 months.</p>	None	Cabinet Executive	23 February 2026	Yes	13 February 2026 Councillor Les Phillimore Shanice Senghor, Housing Enablement Service Manager	Public
<p><u>Quarter 3 Capital Programme Review 2025/26</u></p> <p>This report provides Members an update on expenditure against the Capital Programme for the third quarter of 2025/26.</p>	None	Cabinet Executive Council	23 February 2026 24 February 2026	No	Cabinet Executive: 13 February 2026 Council: 13 February 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public

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<p><u>5 Year Capital Programme 2026/27 to 2030/31</u></p> <p>This report sets out the Council's proposed Capital Programme and resources for the next five financial years commencing in 2026/27. The Capital Programme covers our planned expenditure on the acquisition, construction and/or enhancement of non-current assets, i.e., those assets with a useful life of greater than one year.</p> <p>The report also presents the Council's updated Capital Strategy in accordance with the requirements of the Prudential Code.</p>	None	Cabinet Executive Council	23 February 2026 24 February 2026	No	Cabinet Executive: 13 February 2026 Council: 13 February 2026 Councillor Cheryl Cashmore Katie Hollis, Finance Group Manager	Public
<p><u>Prudential Indicator & Treasury Management Strategy 2026/27</u></p> <p>This report lays down the guidelines and rules that Officers are required to follow when making decisions to borrow or when investing Council funds. Such decisions are made daily under delegated authority. The report outlines the Council's prudential indicators for 2026/27 to 2030/31 and sets out the expected treasury management activities for that period. The report also sets out the financial institutions the Council may invest in, the maximum investment level and the periods over which the investments can be made.</p>	None	Cabinet Executive Council	23 February 2026 24 February 2026	No	Cabinet Executive: 13 February 2026 Council: 13 February 2026 Councillor Cheryl Cashmore Katie Hollis, Finance Group Manager	Public

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<p><u>Council Tax 2026/27</u></p> <p>The Council is required to set out the total amount that needs to be raised from the collection of Council Tax in the forthcoming year. This is known as the Council Tax Requirement for Blaby District Council and forms part of the funding towards the services provided by the Council. The report sets the amount of Council Tax charged to each household in the district.</p>	None	<p>Cabinet Executive</p> <p>Council</p>	<p>23 February 2026</p> <p>24 February 2026</p>	No	<p>Cabinet Executive: 13 February 2026</p> <p>Council: 13 February 2026</p> <p>Councillor Cheryl Cashmore</p> <p>Katie Hollis, Finance Group Manager</p>	Public
<p><u>General Fund Budget Proposals 2026/27</u></p> <p>The report sets out the Council's General Fund budget proposals for the forthcoming year. This includes details of the financial settlement that will support service delivery, and a high level summary of planned expenditure by portfolio. The Council holds a number of reserves that it can draw upon to fund future expenditure. The level of reserve is noted within this report, along with an update of the Medium Term Financial Strategy.</p>	None	<p>Cabinet Executive</p> <p>Council</p>	<p>23 February 2026</p> <p>24 February 2026</p>	No	<p>Cabinet Executive: 13 February 2026</p> <p>Council: 13 February 2026</p> <p>Councillor Cheryl Cashmore</p> <p>Sarah Pennelli, Executive Director - S.151 Officer</p>	Public

April 2026

<p><u>Proposed Draft Blaby Local Plan for Regulation 19 Publication</u></p> <p>The purpose of this report is to provide members with the draft Local Plan and to seek approval to formally go out for public consultation.</p>	None	Council	14 April 2026	No	<p>02 April 2026</p> <p>Councillor Mike Shirley</p> <p>Vicky Chapman, Development Strategy Manager</p>	Public
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<u>Annual Corporate Action Plan 26/27</u> That members review the actions outlined in the Corporate Action Plan for 2026-27	None	Council	14 April 2026	No	02 April 2026 Councillor Ben Taylor Luke Clements, Business Systems & Information Manager	Public
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May 2026

<u>Corporate Action Plan 2025/26 Closure Report</u> That members review the progress made towards the Corporate Action Plan 24-25 via this Closure Report.	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Luke Clements, Business Systems & Information Manager	Public
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